



**KOMISI NASIONAL INDONESIA UNTUK UNESCO
DEPARTEMEN PENDIDIKAN NASIONAL**

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Nomor : 1622/A12.4/LL/2009

Lamp. : 1 berkas

Hal : Vacancy Notice

13 JUL 2009

Yth. Direktur Jenderal Pendidikan Tinggi
Departemen Pendidikan Nasional
Gedung D Lantai 10
Jalan Jenderal Sudirman, Senayan
Jakarta

Bersama ini kami sampaikan dengan hormat vacancy notice UNESCO untuk lowongan jabatan "Programme Specialist in Secondary Education, and Technical and Vocational Education and Training", professional category (P-4) pada UNESCO Office in Santiago, Chile, Post No. LA/RP/CHI/ED/0030.

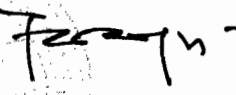
Sehubungan dengan itu, sekiranya pada instansi Bapak ada yang berminat, sesuai dengan kualifikasi, dapat kiranya menyampaikan kepada kami dengan mengisi formulir UNESCO nomor 250 (terlampir) untuk selanjutnya kami teruskan kepada UNESCO Paris.

Kami harapkan agar calon yang diajukan usianya tidak melebihi batas maksimum 50 tahun.

Adapun batas waktu pengajuan calon paling lambat tanggal 27 Juli 2009 sudah sampai di UNESCO Paris.

Atas perhatian Bapak, kami ucapkan terima kasih.

Kepala Bidang Sekretariat Komisi
Nasional Indonesia untuk UNESCO


Sri Hargyanto SP
NIP. 131661280

Tembusan:

1. Sesjen Depdiknas
2. Kapus Informasi dan Humas Depdiknas

Vacancy Notice



Post title **Programme Specialist in Secondary Education, and Technical and Vocational Education and Training**

Organisational unit **UNESCO Office in Santiago**

Duty station Santiago, Chile

Grade P-4

Post number LA/RP/CHI/ED/0030

Closing date **27 July 2009**

Main responsibilities The UNESCO Regional Bureau Office for Education is refocusing its programmes to respond more effectively to the emerging needs and trends of education in Latin America and the Caribbean (LAC) in line with UNESCO's mandate, namely EFA (Education for All) and the PRELAC (Regional Education Project for Latin America and the Caribbean). Under the overall guidance of the Director of the UNESCO Regional Bureau for Education in Santiago (OREALC) and the direct supervision of the Head of the EFA/PRELAC Section, the incumbent will provide technical support and advice to Member States as well as to UNESCO's National, Cluster Offices and Institutes in the LAC region. To this end, he/she will be responsible for the following duties:

- Formulate and lead UNESCO's response in all topics relating to secondary education and Technical and Vocational Education and Training (TVET), including policies, sectoral analyses, capacity development for both secondary education and TVET, life skills training programmes and their impact on the world of work. In particular, provide technical advice to Member States in policy and programme development to increase access, quality and enhance relevance of both secondary and TVET and for an effective transition between secondary and TVET.
- Supervise, manage and lead teams of ministerial staff and/or consultants for all aspects of secondary education and TVET. Coordinate and ensure timely, high quality of outcomes and outputs in the education areas and themes under his/her responsibility.
- Formulate and implement a secondary education and TVET regional strategy, Log Frames and workplans in collaboration with other UNESCO Field Offices and Institutes in the region.
- Contribute to the formulation and implementation of a comprehensive communication and resource mobilisation strategy, with particular reference to secondary education and TVET.

- Profile**
- Advanced university degree, preferably at PhD level in the field of economics, Technical and Vocational Education and Training (TVET), educational planning and management with demonstrated emphasis on secondary education or TVET.
 - At least 7 -10 years of relevant professional experience of which, preferably, 3-5 years acquired at the international level, in leading or working with multidisciplinary teams in the field of secondary education or TVET, or related areas of economics or educational planning and management.
 - Professional experience in Latin American & Caribbean is an advantage.
 - At least 5 years of professional experience in formulating and implementing secondary education and TVET-related strategies and plans.
 - Proven capacity to establish partnerships and coordination with a range of partners is essential.
 - Demonstrated supervisory and management skills.
 - Excellent IT skills.
 - Excellent knowledge of English is essential, including excellent communication and presentation skills. Fluency in Spanish is highly desirable and a good knowledge of French is an asset.

Conditions of employment UNESCO's salaries are calculated in US dollars but mainly paid in local currency. They consist of a basic salary and a post adjustment which reflects the cost of living in a particular duty station and exchange rates. For this post, the annual remuneration will start at the current exchange rate from around US\$ 97,625 (US\$ 90,910 if without dependants), exempt from income tax. In addition, UNESCO offers an attractive benefits package including 30 days annual vacation, home travel, education grant for dependent children, pension plan and medical insurance. The initial appointment, which is for 2 years, includes a probationary period of 12 months, and is renewable, subject to satisfactory service. Worldwide mobility is required as staff members have to serve in other duty stations according to UNESCO's job rotation policy. UNESCO is a non-smoking organization.

How to apply When applying for UNESCO vacancies, please only use the on-line recruitment system at www.unesco.org/employment. Candidates without access to internet may send a paper application by completing the official UNESCO CV form (available at Headquarters, UNESCO Offices, National Commissions in Member States, or any office of a United Nations Resident Representative) in English or French to *Chief, HRM/RCS, UNESCO, 7 place de Fontenoy, 75352 Paris 07 SP, France*, before the closing date, quoting the post number: **LA/RP/CHI/ED/0030**.

UNESCO does not charge a fee at any stage of the recruitment process. If you have any question concerning persons or companies claiming to be recruiting on behalf of UNESCO and requesting payment of a fee, please contact: Recrutweb@unesco.org.

UNESCO is committed to gender equality in its programming and to gender parity within the Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States.

Non- or under-represented Member States as of May 2009 (please check at www.unesco.org/employment for the latest situation): Andorra, Angola, Antigua and Barbuda, Armenia, Azerbaijan, Bahamas, Bahrain, Bangladesh, Belize, Bolivia, Botswana, Brunei Darussalam, Cape Verde, Central African Republic, Chad, Chile, China, Comoros, Cook Islands, Djibouti, Dominica, Dominican Republic, Egypt, El Salvador, Equatorial Guinea, Estonia, Gabon, Ghana, Greece, Grenada, Guatemala, Guinea-Bissau, Guyana, Haiti, Hungary, Iceland, Indonesia, Iraq, Kazakhstan, Kiribati, Kuwait, Lesotho, Liberia, Libyan Arab Jamahiriya, Luxembourg, Maldives, Malta, Marshall Islands, Mexico, Micronesia (Federated States of), Monaco, Montenegro, Myanmar, Namibia, Nauru, Niue, Oman, Palau, Papua New Guinea, Paraguay, Qatar, Republic of Moldova, Rwanda, Saint Kitts and Nevis, Saint Vincent and the Grenadines, San Marino, Sao Tome and Principe, Saudi Arabia, Singapore, Slovenia, Solomon Islands, Somalia, Suriname, Swaziland, Sweden, Switzerland, Tajikistan, Thailand, Timor-Leste, Tonga, Trinidad and Tobago, Turkey, Turkmenistan, Tuvalu, United Arab Emirates, United Republic of Tanzania, United States of America, Vanuatu, Venezuela, Viet Nam, Zambia.



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